

**BY-LAWS
of the
ST. RITA BOOSTER CLUB
*(Revised July 2024)**

**ARTICLE 1
MEMBERSHIP**

- Section 1. A voting member shall be any individual interested in promoting the purpose of this organization. This member shall have the right to vote in all business meetings with the general membership providing that membership is in good standing and meets all the requirements of voting eligibility.
- Section 2. A non-voting member is any individual interested in promoting the purpose of this organization and shall be eligible for membership as provided in the Constitution. This member shall have the right to state his or her position on any business before the general membership, but shall not have the right to vote.
- *Section 3. All lifetime members are exempt from annual membership dues. Membership is based on Aug. 1st through July 31st. Lifetime membership is voted on by the Board of Directors. To be considered for lifetime membership one must have no children under the age of 18 participating in sports offered by the Booster Club, be an active member of the Booster Club participating in all Booster Club activities and giving weekly of your time in promoting and carrying out the athletic programs offered by the Booster Club.
- Section 4. All members must have attended and signed in at, at least one of the last four meetings **before** they are eligible to vote on any matters of the Club.

**ARTICLE 2
DUES**

- *Section 1. The dues of this organization shall be \$20 per year for individual or family memberships, lifetime members are not required to pay dues.
- *Section 2. Dues are payable by Aug. 1st. Any member whose dues are in arrears after four months shall cease to be a member.

**ARTICLE 3
ATHLETIC REVIEW GRIEVANCE BOARD**

- Section 1. The Athletic Review Grievance Board will consist of the President, Athletic Directors, the Reverend Pastor or his designated representative and three members-at-large.
- Section 2. Within two months of his election the President shall meet with the Board to appoint the three members-at-large and the Chairman of the Grievance Committee.

ARTICLE 3
ATHLETIC REVIEW GRIEVANCE BOARD
(continued)

- Section 3. The President shall post the names of the Grievance Committee in the bulletin board outside of the concession stand.
- Section 4. The Athletic Review Grievance Board will appoint all head coaches and approve all assistant coaches annually.
- Section 5. Meetings of this Board are to be strictly confidential. All major decisions must be presented to the general membership.
- Section 6. Procedures for filing a Grievance.
1. Grievances must be presented to the Chairman of the Board in writing.
 2. The Chairman of the Board shall set up a meeting to review the grievance within seven days of receiving it.
 3. The person filing the grievance letter must attend the first meeting with the Grievance Board.
 4. After the first meeting, further investigation will be determined by the Grievance Board.
 5. The decision of the Grievance Board will be made in writing to the party who wrote the grievance.
 6. Grievance meetings will be in strict confidence.
 7. All major decisions arrived at in Grievance meetings must be brought before the general membership.

ARTICLE 4
OFFICERS AND BOARD OF DIRECTORS

- Section 1. The government of this organization shall be vested in the Officers, Board of Directors and the Reverend Pastor, or his designated representative. The Board of Directors exclusive of the Officers shall be elected for two years.
- Section 2. The elected officers and Board of Directors shall have control and management of the property of the organization. Funds of the organization shall be under supervision of both of the Co-Treasurers and the Reverend Pastor, or his designated representative.
- Section 3. In the event there is a vacancy in any of the elected offices or Board of Directors, a special election will be held to fill that vacancy for the remainder of that term, except President. In the event there is a vacancy in the Presidency, the Vice President shall become President.
- *Section 4. In the event of a vacancy in the position of Head Coach, the Athletic Review Grievance Board will appoint a person to fill that position.

ARTICLE 5 ELECTIONS

- *Section 1. At the general meetings in May any member, in good standing, may nominate candidates for office. At least two persons should be nominated for each office. Public notice of this meeting shall be given in the Church bulletin one week prior to the meeting. Nominees must have attended at least 6 meetings within the past year.
- Section 2. Public notice shall be given in the Church bulletin at least one week prior to any election of an officer or board member.
- *Section 3. Any member, in good standing, may place additional names in nomination from the floor.
- *Section 4. At the meeting in June there shall be elected from among the members, a President, Vice President, Secretary, both Co-Treasurers, and necessary members of the Board of Directors.
- Section 5. Voting shall be by the membership and no member shall have more than one vote. There shall be no proxy voting.
- *Section 6. Officers and elected board members shall take office after their election.

ARTICLE 6 OFFICERS

- Section 1. The President, who shall be the Chief Executive Officer of the organization, shall preside at all meetings of the membership, shall supervise the organization's affairs and shall make an annual report to the members thereon.
- *Section 2. The President shall also appoint the athletic directors and the three members-at-large for the Athletic Review and Grievance Board within 30 days of his taking office. The President shall see that the names and respective office of all elected and appointed persons is in the enclosed bulletin board outside the concession stand by the first membership meeting in August.
- Section 3. The Vice President shall act for the President in the event of his or her absence or disability, and shall give notice of meetings.
- Section 4. The Secretary shall keep a permanent record of the minutes of the meetings. The Secretary shall be custodian of all official records of the organization. The Secretary will be in charge of determining who is eligible to vote. The Secretary will provide a sign in sheet or book for all members attending a regular or special membership meeting. The Secretary shall see that the proper sign in sheets are available at all meetings to determine voting eligibility of the members.

ARTICLE 6
OFFICERS
(continued)

- Section 5. The Co-Treasurers shall keep the books of the organization, disburse funds at the direction of the membership and shall report in detail at the meetings and at other such times as directed on the financial condition of the organization.
- *Section 6. The Board of Directors should assist with all Booster Club activities such as fundraisers, sporting events, etc.